

Guest,

### Welcome to:

### **Tips For 2011 - Business Planning - How To Make It The Best Year Ever!**

Presented by Lighthouse Consulting Services, LLC



Featured Guest: Mark Lefko Founder and CEO of the Lefko Group Author of Unlock the Power of Your Team

Phone: 818-706-8588 Email: mark@lefkogroup.net Website: www.unlockthepower.net

3130 Wilshire Blvd. Suite 550 Santa Monica, CA 90403 T 310.453.6556 F 310.828.6987

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### To print program slides, click here: 🖻

### Host:

Dana Borowka, MA CEO, Lighthouse Consulting Services, LLC Author of Cracking The Personality Code

Phone: (310) 453-6556, ext. 403 Email: dana@lighthouseconsulting.com Book: www.crackingthepersonalitycode.com

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- In-depth Workstyle & Personality Assessments
- Interpersonal Coaching
- Workshops Cracking The Personality Code
- Career Guidance



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# **OVERVIEW**

- Planning is a Process not an Event
- Key: Unlocking the Power of Your Team



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- The Vision
  Values
- Letting Go



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### **The Participants**

- Optimal Group Size
- Representative Team
- Senior Management
- Board Members
- Subject Matter Experts



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# The Participants (cont.)

• QUESTION: How do you deal with the politics of who to include?



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### The Venue

- Away from the office
- Location
- Other considerations



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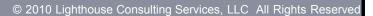
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### **The Foundation**

- The Survey
- How to get ready
- Advance Preparation



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# The Foundation (cont.)

- Values
  - Foundation
  - Beacon
- Managing expectations



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### **The Facilitator**

- Objective / Neutral
- Curious
- Experienced
- Collaborative
- High EQ



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# The Off-Site

- Communication
- SWOT
- Strategies Initiatives



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# The Off-Site (cont.)

- Goals
- Action Steps
- Timelines



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### The Buy-in

- Conscensus
- Committment



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## **The Execution**

- Action Plan Specific and measurable
- Accountablility
- Monitor
- Reevaluate
  - No Indelible ink



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